

Student Portal Guide

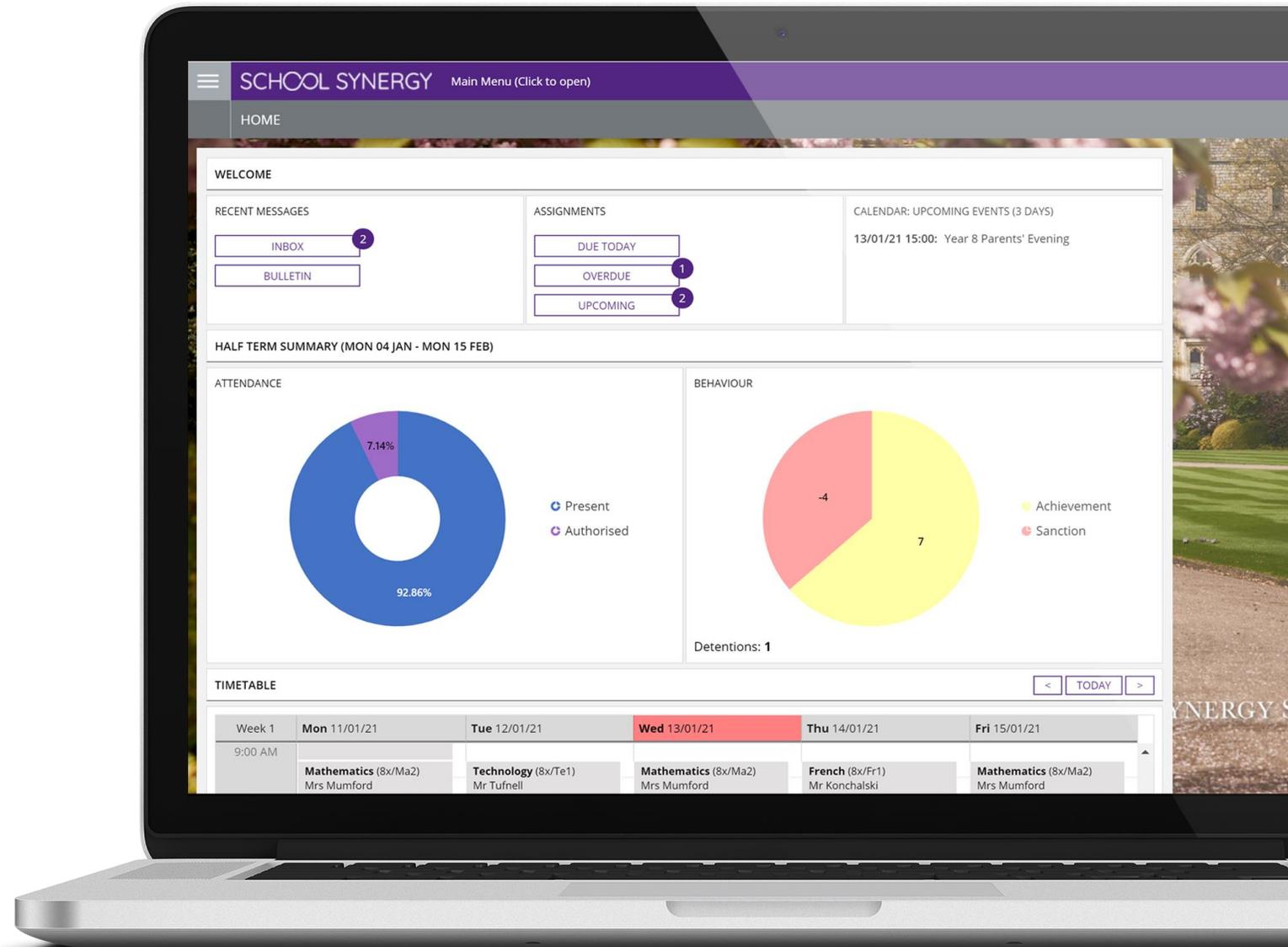
To access Synergy via the Portal click the following link or download the App from the App Store. To sign-in click the 'Microsoft' button and type your full school email address and password.

thedeanery.schoolsynergy.co.uk

Home Page

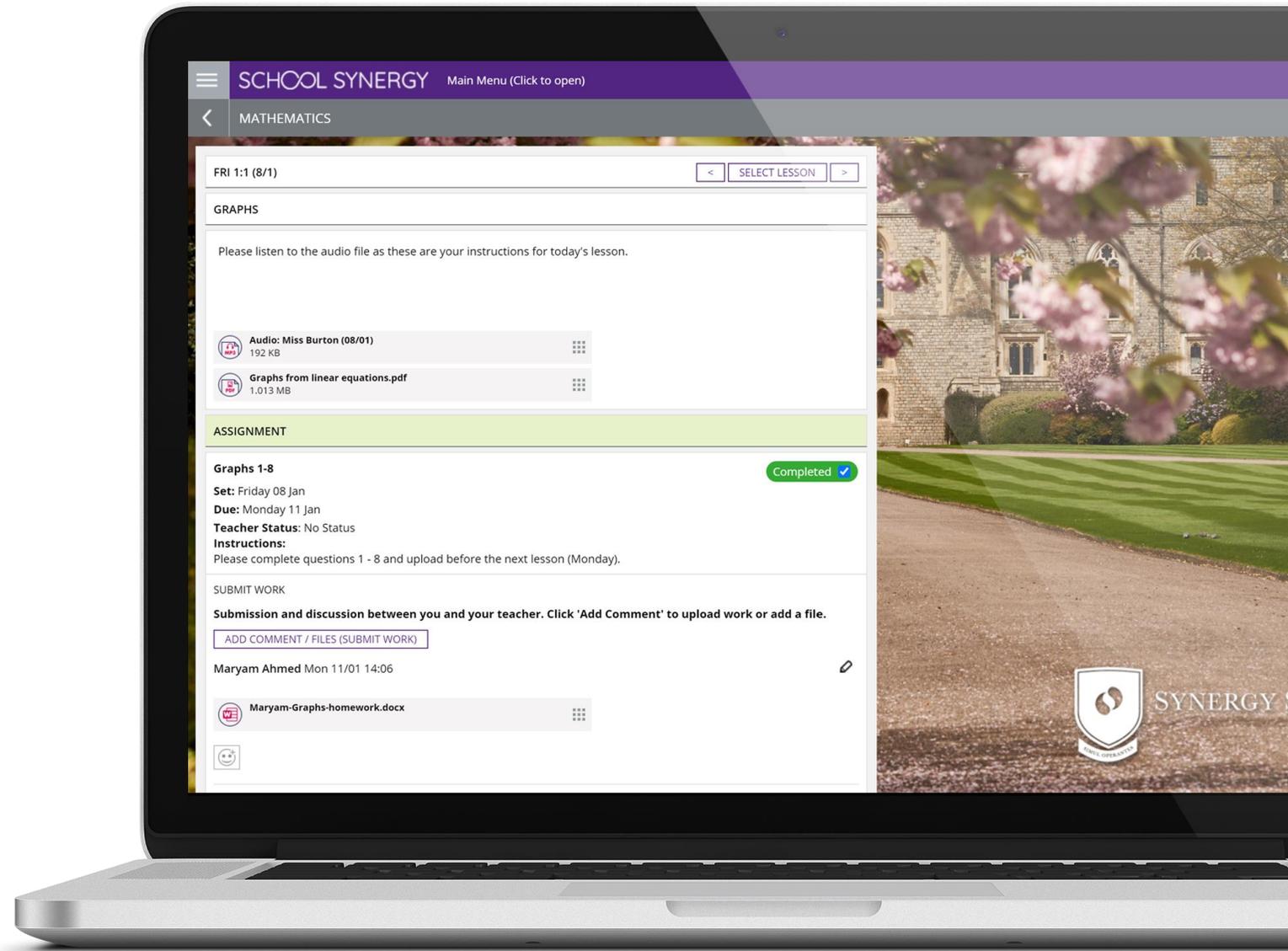
Your home page will display

- Your inbox
- Student Notices
- Upcoming Assignments
- Attendance
- Behaviour
- School Calendar & Events
- Your timetable



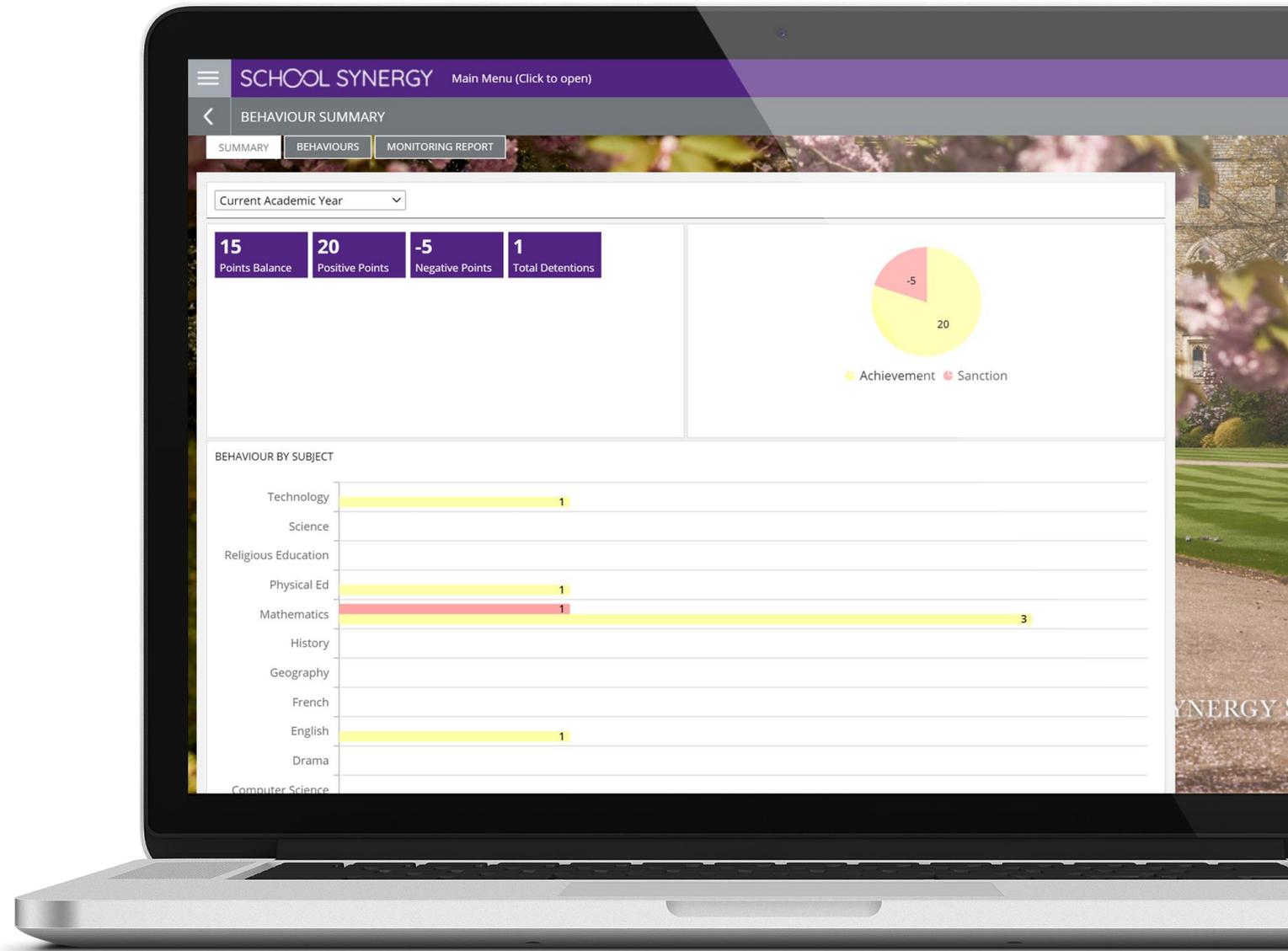
Assignments & Homework

- Clicking on the assignment/homework will display further details



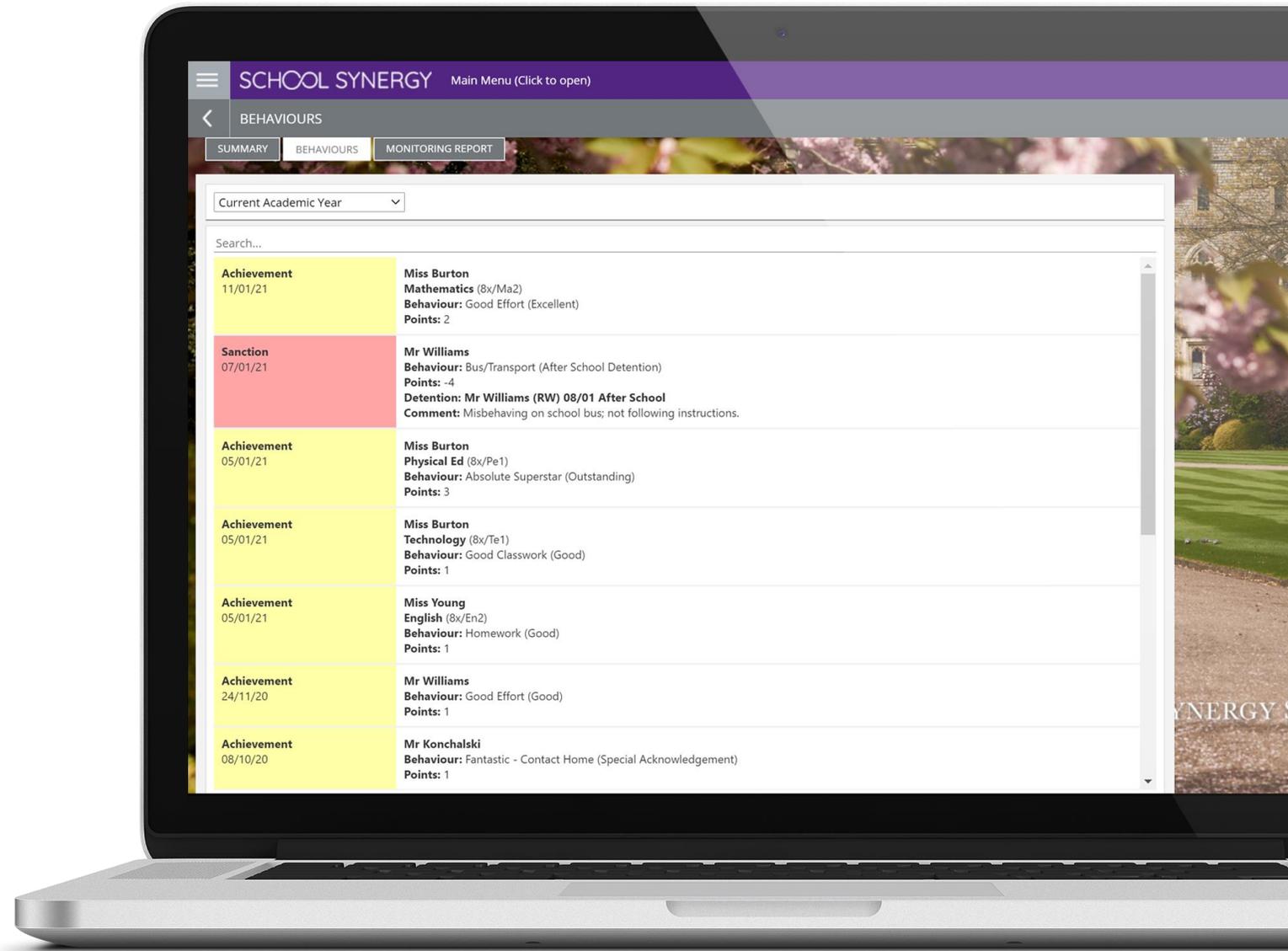
Behaviour

- Clicking on the **Behaviour** Menu displays a summary of your achievements and consequences for the academic year



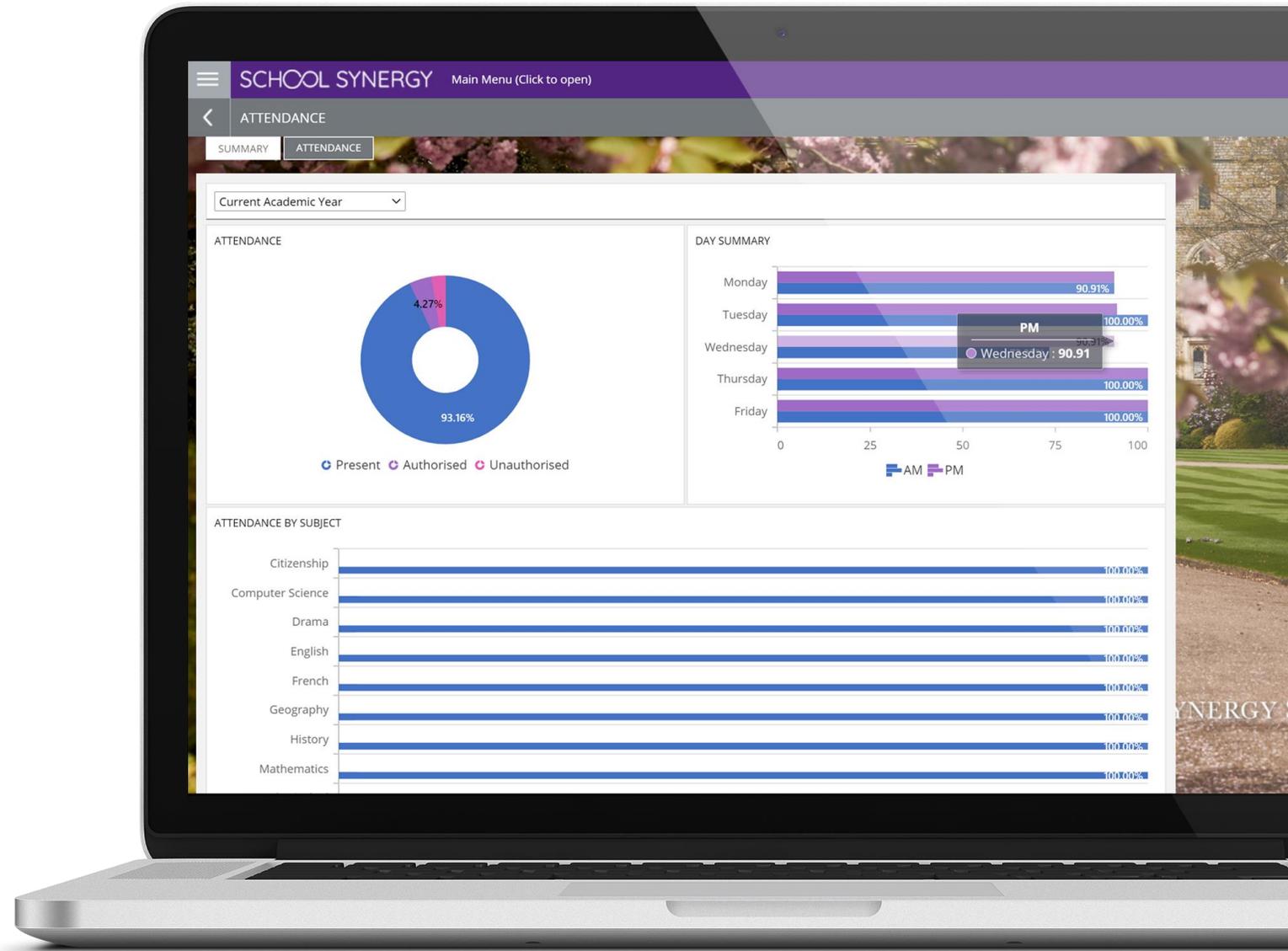
Behaviour

- Clicking on the Details tab will show the details of your achievements and consequences. You can also read supportive comments from your teacher.



Attendance

- Click on the **Attendance** menu will provide a summary of your attendance and the detail for each subject and by school day



Access / Login Problems

- Contact the IT Support team if you are experiencing problems logging into Synergy