



THE DEANERY

Church of England High School and Sixth Form College

Post Results Services

Staff will be available on result day to help you with any queries that may arise. They can tell you information regarding grade boundaries etc.

If there are reasonable grounds for believing there has been an error in marking, an official review of results (RoR) may be requested by the school/college. When the school/college does not uphold a RoR, a candidate may still apply to have an enquiry carried out however this will incur a fee, **payable by you**.

It may be that the Senior Leadership Team and/or Heads of Department will want to make an enquiry into some of the results if they do not agree with the grade given. Only in these cases will the school fund the request.

In either case we will need the candidate to complete and sign a Candidate Consent Form. This is because there are three possible outcomes from a review request:

- The original mark is lowered, so your final grade may be lower than the original grade you received.
- The original mark is confirmed as correct, so there is no change to your grade.
- The original mark is raised, so your final grade may be higher than the original grade you received.

Reviews of Results (RoRs): clerical re-check; review of marking; review of moderation; appeals

Access to scripts (ATS): access to marked examination scripts

Post-results service	Deadline	AQA fees	OCR fees	Edexcel (Pearson) fees	WJEC fees
RoRs Service 1: Clerical re-check	25th September	GCSE £9.40 GCE £9.40	All Levels £11.50	All Levels £14.00	All Levels £11.00
RoRs Service 2: Review of marking	25th September	GCSE £43.50 GCE £50.40	All Levels £65.25	GCSE £50.00 GCE £57.00	GCSE £43.00 GCE £49.00
RoRs Priority Service 2: Review of marking	21st August 28th August (Pearson GCSE)	GCSE n/a GCE £59.90	GCSE n/a GCE £80.25	GCE £68.00 GCSE £60.00	GCSE n/a GCE £58.00
RoRs Service 3: Review of moderation (This service is not available to individual candidates)	25th September	GCSE £261.05 GCE £291.00	All Levels £301.50	All Levels £274.00	All Levels £33.00 per candidate, in original sample
ATS: Copy of script to support review of marking PRIORITY	28th August GCE 4th September GCSE	No charge	No charge	No charge	No charge
ATS: Copy of script to support teaching and learning	25th September	No charge	No charge	No charge	No charge

Please be aware that fees are per unit/paper.

Post-results review of marking - This is a review of the original marking to ensure that the agreed mark scheme has been applied correctly. The service is only available for externally assessed (exam) components of a modular, unitised or linear specification.

Priority Review of marking - This service is predominantly only available for A Level's and the following criteria is met:

- The enquiry is about an examination for a Level 3 qualification.
- A candidate's place in university is dependent upon the outcome.

Any applications not meeting these criteria will be treated as normal review requests. **Candidate consent is required.**

Certificates

Certificates will arrive in school about 3 months after results days. Leavers will be invited to collect certificates. If you are unable to attend on the specified date, certificates can be collected any day after 3pm after this time or **strictly by appointment only** with the exams office, this is because certificates are stored in a secure area only accessible by the exams office staff. Certificates may be collected on behalf of the student by a third party, provided they have written authorisation from the student to do so.

In line with the awarding bodies regulations certificates will be retained by the school/college for 1 year, unclaimed certificates will then be destroyed. Applications for replacement certificates can only be made directly with the awarding bodies and there is a charge for this service.

Please be aware that the Exams office is not open throughout the summer holidays. Should you have an enquiry, the best option is to contact us using the following email address Exams@deanery.wigan.sch.uk Your enquiry will be picked up when the exams office is open and we will get back to you as soon as possible.

The final deadline for results enquires is, 25th September and school is open from Wednesday 3rd September. However, if you require a more urgent review of marking, these applications must be received by 21st August (1pm) after this date applications will only be attended to when school reopens on Wednesday 3rd September.

The final date for all June 2025 applications is 25th September.