



Deanery High School and 6th Form College

Dear Parent /Carer,

In order to comply with the General Data Protection Regulation we are required to obtain your consent for certain activities we undertake at school. Rather than write to you separately for these we have combined them onto one single form.

This information will be held on the school's management systems and you can be assured that it will only be used in accordance with our Privacy Notice, Data Protection Policy, IT Security Policy and Records Retention Policy. Further information about this can be found on our website:

www.deanery.wigan.sch.uk

The safe handling of any personal information we collect about you and your child is important to us. This is why we will always explain clearly what information we are collecting and why. We may need to share your data with third parties where it is necessary. We will not share your data if you have advised us that you do not want it shared unless it's the only way we can make sure your child stays safe and healthy or we are legally required to do so. By obtaining consent from you now, this will cover your child throughout their time at the school. You will need to complete the attached form and return it to school as soon as possible. We can no longer assume that parents 'opt in' where consent is not received, therefore we will continue to ask you for your consent if we don't hear from you.

Our Privacy Notice

We need to let you know that we store personal data about you and your child on the school's management systems. We will only share this data in accordance with those persons who provide services to the school and organisations concerned with the welfare of your child. Examples are; Youth Support Services, Social Services, Local Authority Support Services, etc. Our privacy notice is displayed on our website.

For School Trips, Sports Fixtures, Off-site Provision, Events (including Careers and Sex Education Programmes)

We need your permission for your child to participate in events and activities arranged by the school, on or off-site (including those outside the school day and residential visits either in term time, during school holidays or at the weekend). This includes taking part in careers information advice and guidance events which run throughout Years 7 to 11 and the relationships and sex education programmes which run as part of our PSHE curriculum.

We need your permission for your child to be transported in our school minibus, on external transport (i.e. coaches or taxis) and if necessary in staff vehicles. Any external transport provider will be checked in accordance with the school's safeguarding procedures prior to using them. You will still be informed before these activities take place.

For Publications

In addition to using your child's image around the school (i.e. newsletters and displays) we need your permission to allow us to use photographs and/ or filmed images of your child for publicity reasons in the local media, (sometimes social media) and the school website. We will not share these images with anyone else. (Examples are; presenting a cheque to a charity, achievement awards, sporting events or school presentations).

Using Email & Mobile Telephone to Contact You

We need your permission to use your email address and mobile contact number to contact you about your child. Parents and Carers, where possible, are asked to provide an email address or mobile number as part of our data collection exercise to which the school can send letters and other forms of communication. Sometimes we may send you a text message. If you have a smartphone, both you and the school can save money if you download the *FREE* 'Frog app from your app store (Android and iPhone). Further information about how to download and use this app can be found on our website. The school will still use traditional mail (i.e. letters); however, we may use emails and/or mobile telephone numbers to contact you as well. Email addresses and mobile telephone numbers will not be passed on to others and will only be used by the school to communicate messages about your child.

Please can you ensure that you complete and return the combined consent form to School.

Yours sincerely,

Mrs Janice Rowlands
Headteacher



Deanery High School and 6th Form College

Combined Parental Consent Form

This covers your child throughout their time at the school

PARENT/ CARER TO COMPLETE THIS PAGE

Child's Name: _____

Form: _____

✓ or ✗

<p>Privacy notice I am aware of the School's Privacy Notice explaining how we store data on the school's management systems and share this data with those who only provide services to the School and organisations concerned with the welfare of my child.</p>	
<p>School trips, sports fixtures, off-site provision, events (including careers and sex education programmes) I give my consent for my child to take part in on/ off site activities arranged by the School including those outside the normal School day. This may involve being transported in the school minibus, on external coaches and taxis and if necessary, in staff vehicles. If you don't give consent for any of these activities please state which ones.</p>	
<p>Careers information and Advice I give my consent for my child to take part in careers information advice and guidance events and the relationships and sex education programme.</p>	
<p>Publications I give my consent for photographs and filmed images of my child to be used for promotional purposes in the local media (sometimes social media) and school website.</p>	
<p>Using email & mobile telephone numbers to contact me I give my consent for the school to use my email address and/ or my mobile telephone number to communicate messages to me about my child/ the school.</p> <p>My email address is: _____</p> <p>My mobile number is: _____</p>	

Print Name: _____
Parent/Carer

Signature: _____
Parent/Carer

Date: _____

Please ensure this form is completed and returned to school

