



Dear Parent/Guardian

MUSIC TUITION

This letter outlines the system for music lessons should your child wish to have them.

Every week pupils attend either a group or individual music lesson for 20 minutes in school time, but this time changes every week so that they don't miss the same lesson. They must check the music notice board every week to see when their time slot is and inform their teacher that they may be late or have to leave the lesson early; a pass will be issued to them from Mrs Johnson which they can use to excuse themselves from lesson. Should there ever be any problems i.e. they may have a test when their music lesson is, then they must see me straight away to change their time.

If your child is interested in music tuition but doesn't have the instrument they wish to learn, it is possible to hire them from Wigan ITP by contacting them directly on 01942 776169. If they bring their own instrument into school, it must be stored in the instrument store as a security precaution but please note school holds no responsibility for the instruments, they are left at pupils own risk.

Once your child can play their instrument to a good standard they will be required to play in one of the school ensembles.

Please complete the new starter form and return with payment for the attention of Mrs M Parkinson in the Cash Office or via main reception. Once established you can also pay for music tuition using our online payment system, Wisepay. Please note payment for all terms is split into two halves; you don't pay for the full term all at once. If you ever have any problems paying please contact the school cash office (01942 597506) to discuss a possible instalment plan so your child can continue with their tuition.

If for any reason you decide to cancel your child's music tuition you are required to give us 2 weeks' notice and the payment for these will be deducted from any refund due to you.

If you have any queries please do not hesitate to contact me.

Yours sincerely

Mrs R Johnson
Head of Performing Arts