



11th July 2017

Dear Parent/Carer

We are currently preparing for the big move, into our brand new school! In order to allow staff to do this you will recall my previous letter which outlined an earlier end of term for our pupils. Pupils will finish on Friday 14th July, 2017; they will be dismissed between 2.45 and 3pm. The staggered dismissal is to allow for a smooth departure from school.

The last day of term is a normal school day and pupils are expected to wear full school uniform. Staff will then continue to work through to the end of term to ensure key pieces of equipment and furniture is in place ready for the pupils' return.

All students will return to school on Friday 8th September. As usual, there will be a staggered start to this first day so that our new Y7 pupils can settle in before the rest of the school.

Please note the following arrangements and start times for each year group:

Year Group	Arrive at school:	Arrangements:
Y7	8.30 – 8.45am	Pupils to go through the new pupil entrance and staff will direct them to Hutchinson Hall for an assembly and then form time
Y 8, 9 , 10, 11	9.45- 10.00am	Pupils to go through the new pupil entrance and staff will direct them to the all-weather pitch, where they should line up in their fire-drill positions. Form tutors will then lead them to their new form rooms
<u>6th form</u> Lower 6 th	9am	Students to go through the new pupil entrance and staff will direct them to the 6 th form study zone.
Upper 6 th	1.30pm	

Please note, new Y9 "buddies" will arrive at the same time as our new Y7 pupils in order to help them in form time. Our buddies have been specially selected and will know who they are; please liaise with Mrs Boardman if you are unsure.

If you have any questions about the above arrangements, please contact your child's Head of Year.

May I take this opportunity to wish you a lovely summer break. I look forward to welcoming your son/daughter back in September, ready for an excellent academic year.

Yours sincerely,

Mrs J Rowlands
Headteacher